

APPLICATION FOR EMPLOYMENT



Eden II Programs

• SERVICE • SCIENCE • PASSION

P E R S O N A L	Last Name			First	Middle	Date
	Street Address					Home Telephone ()
	City, State, Zip					Business Telephone ()
	Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Month and Year _____ Location _____					Social Security #
	Position Desired					Pay Expected
	Apart from absence for religious observance, are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work? _____					Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you legally eligible for employment in the United States?					When will you be available to begin work? _____
	Other special training or skills (languages, machine operation, etc.)					

E D U C A T I O N	School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Degree or Diploma
	Graduate					
	College					
	Business/Trade/Technical					
	High School					
	Elementary					

Membership in Professional or Civic Organizations

EMPLOYMENT

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

1	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Weekly pay Start Last
	State Job Title and Describe Your Work _____	Reason for leaving

2	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Weekly pay Start Last
	State Job Title and Describe Your Work _____	Reason for leaving

3	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Weekly pay Start Last
	State Job Title and Describe Your Work _____	Reason for leaving

4	Company Name	Telephone ()
	Address	Employed - (State month and year) From To
	Name of Supervisor	Weekly pay Start Last
	State Job Title and Describe Your Work _____	Reason for leaving

We may contact the employers listed above unless you indicate those you do not want us to contact. The agency reserves the right to contact your most recent employer once an offer is made.

DO NOT CONTACT

Employer Number(s) _____ Reason _____

MILITARY

Did you serve in the U.S. Armed Forces? Yes No

If "Yes," in what Branch?

Describe any training received relevant to the position for which you are applying.

In order to be considered a complete application, you **MUST** answer questions 1-6 below.
If the answer to any question is **YES** please state.

If the employer has checked the box next to the question, the information requested is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin, Federal law also prohibits discrimination based on age, citizenship and disability. The laws of most States also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status and sexual preference.

Eden II provides Equal Employment Opportunity to all individuals, and does not discriminate on the basis of race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or citizenship status in employment decisions of any type (recruitment, hiring, promotion, training, compensation, etc.).

YES
NO

1. Have you ever been convicted of a misdemeanor or a felony in any jurisdiction? If "Yes", please describe in full including but not limited to the place, date and description of the offense, along with the state and county in which the conviction was determined.

YES
NO

2. Do you have any pending criminal charges against you? If "Yes", please describe in full including but not limited to the place, date and description of the offense, along with the state and county in which the charges are pending.

YES
NO

3. Have you ever been convicted of any moving violation, including DWI or DUI, within the last 3 years? If "Yes", state the nature of the conviction, state and county in which the conviction took place, date and description.

YES
NO

4. Has your license to drive a motor vehicle been revoked or suspended within the last 3 years? If "Yes", state the date of the revocation or suspension, the period of time of the suspension, the state and county in which the revocation or suspension took place and a description of the reason for the revocation or suspension.

YES
NO

5. Within the past 3 years, have you been the driver of a motor vehicle when an occurrence took place in which any human being was harmed or any property damage occurred? If "Yes", state the date of the occurrence, the state and county in which the occurrence took place and a description of the occurrence and injury and/or damage.

YES
NO

6. State the names of relatives and friends working for us.

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The information provided in this Application for Employment is true, correct and complete. If you employ me, any misstatement or omission of fact on this application may result in my dismissal,

I understand that acceptance of an offer of employment creates no obligation upon you, the employer, to continue to employ me in the future, or for any particular length of time and that, if hired, I will be an employee at-will.

I also understand that if Eden II chooses to employ me while my criminal records are being sought by it, such employment may be limited in scope or nature and it also may be revoked based upon the outcome of the criminal history check. I further represent that the information provided to Eden II is true and complete.

_____ Date

_____ Signature

REFERENCE CHECK	Employer	Person Contacted	Results
	1		
	2		
	3		
	4		

TEST RESULTS	Tests Administered	Raw Score	Rating	Analysis and Comments

INTERVIEW RESULTS	Interviewer Name and Comments

SELECTFORM, INC. believes that the information solicited from the applicant which lies outside the special section on page 3 is in full compliance with all Federal and State equal employment laws and with the Fair Credit Reporting Act. We do not assume responsibility for the user's inclusion in the "Application for Employment" of any questions which may violate Federal, State or local laws and users should consult their own counsel with respect to any legal questions concerning the use of this form.